



**EMERSON SCHOOL
GIFT-IN-KIND DONATION FORM**

Submitted by:

Date:

The following item(s) was/were donated to Emerson School:

Description and purpose:

Date of donation:

Value as stated by donor: \$

Note: IRS regulations require that the donor state value of all items donated. If possible, a letter from the donor, stating items and value would be helpful.

Name of the Donor:

Address:

City/State/Zip code:

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Development Office Use Only:

Director of Development

Items received : ()

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Thank you for your generosity!