



Before and After School Program FAQ 2021-2022

Q: Will morning care be offered this year?

A: Yes. Morning care is available for all Lower School students but not for Middle School students.

Q: When does morning care and aftercare officially start?

A: Both morning care and aftercare start on the first day of school (Wednesday, September 8th).

Q: What are the morning care and aftercare hours?

A: Morning care is offered 7:30am-8:15am during each school day. Parents may not drop off students at school prior to 7:30am. All students arriving before 8:15am will be signed into morning care. Aftercare is offered 2:45pm-6:00pm during each school day. All students not picked up curbside by 3:00pm will be signed into aftercare. Aftercare ends promptly at 6:00pm, regardless of evening school events and their start times (ex. Art/Music Nights, Band/Orchestra concerts, Science Fair, etc).

Q: Do I have to register ahead of time in order for my child to be allowed in morning care or after care?

A: No. This year, we are returning to our drop-in system for all child care programs. You will not have to sign up in advance for your child to participate in morning care and/or after care.

Q: How will students be separated during morning care and aftercare to comply with COVID guidelines?

A: During both morning care and aftercare, all students will be separated based on their grade divisions (Y5-2, 3-5, and 6-8). Each grade division will have a different indoor meeting location where all indoor activities will take place and where students can store their belongings. Additionally, when spending time outdoors, each grade division will be assigned their own separate outdoor location.

Q: Do I need to send my child with a snack from home for aftercare?

A: No. But you can if you wish! Each day, students receive a pre-packaged snack upon signing in and a second snack if they are still signed in with us past 4:30pm. Snacks are simple, such as granola bars, pretzels, fruit, baked chips, animal crackers, etc. If your child has a food allergy, they will be provided with an alternative snack; however, replacements will not be given out for picky eaters. Students are always permitted to bring a snack from home. With COVID-19

precautions in mind, all snacks will be consumed either outside before playing or inside behind plexiglass dividers.

Q: Will there be child care offered on September 16th?

A: Yes. We will be offering child care from 9:00am-3:00pm on Thursday, September 16th. More information regarding this additional child care opportunity will be communicated in the near future. Please refer to our Before and After School Program Parent Guide 2021-2022 for more listed dates when we will be offering additional child care this school year. We will not be offering child care on Tuesday, September 7th.

Q: How much does morning care and aftercare cost?

A: Students who sign into morning care will be charged at the rate of \$9/day billed at the end of each month. Aftercare fees are based on the total amount of time that your child spends in the program each day. Total charges for the entire month are billed to your student account at the end of each month. Please refer to our time/cost breakdown below:

Picked up:	Total time:	Charge:
3:00-3:30	30 min	\$9.00
3:31-4:00	1 hour	\$12.00
4:01-4:30	1 hour 30 min	\$15.00
4:31-5:00	2 hours	\$18.00
5:01-5:30	2 hours 30 min	\$21.00
5:31-6:00	3 hours	\$24.00

Q: Will there be a fee issued if I am late to pick up my child?

A: Yes. A strict late fee of \$4.00/minute for every minute after 6:00pm will be charged for each student that is picked up after 6:00pm. If you are going to be late, please call or text **734-660-5108** so we can reassure your child that you are on your way. No exceptions to the late fee policy will be made.

Q: Where do I go to pick up my child from aftercare?

A: When arriving to pick up your child, you have two options. You may park and enter the building via our Fishbowl doors and sign out your child at our after school desk at the front of the Library. No parent or guardian is allowed inside the building to pick up a student without a mask. Alternatively, you may park curbside near the Fishbowl doors OR in the end (easternmost) parking lot (this pick-up location is for Middle School students only) and text the following number to notify us that you are here to pick up your child: **734-660-5108**. Upon receiving your text, an aftercare staff member will help your child pack up their things and then walk them to your car. We want to make sure each and every student is escorted to their vehicle safely. We appreciate your patience during this time. *Please note: We will no longer be using the direct line for Middle School After Care text pick-up previously used in the past. Please text the After School Program phone number at **734-660-5108** to notify us of your arrival for all*

Y5-8 students.

Q: How will you identify me when I come to pick up my child or if it is someone else that has been authorized by me to pick up my child?

A: We will continue to use our digital system, Procare, to keep track of all family contact information, authorized pick-ups, and student sign-in/sign-out times. However, we will no longer be issuing individual PIN numbers to anyone authorized to pick up a student. If you are an authorized parent or guardian entering the building via our Fishbowl doors to pick up a student, we must be able to recognize you facially before allowing the student to sign out and exit the building. If an individual is not in our system as an authorized pick-up or we do not recognize the individual, we may ask to verify their identity with a form of photo identification. If you wish to remain in your vehicle and pick your child up curbside, a staff member will walk your child to your car.

Q: Will there be on-campus enrichment classes and music lessons?

A: Yes. This year, we will be offering these on-campus opportunities. All information regarding upcoming enrichment classes is located on Emerson's website. If you would like to register your child for an enrichment class, please contact Assistant Director Catherine Audette at caudette@emerson-school.org stating your child's name, grade, and desired class(es). If you would like to learn more about music lessons and/or sign up your child, please contact Director Carly Meloche at cmeloche@emerson-school.org.

Q: Who should I contact if I have any further questions?

A: You can email Director Carly Meloche at cmeloche@emerson-school.org or Assistant Director Catherine Audette at caudette@emerson-school.org with any questions you may have. Also, you can reach our program by call or text at **(734) 660-5108** during normal business hours.