



After School Program Middle School Counselor

OVERVIEW

Emerson School is currently looking to hire staff members for their Middle School After School Program. Responsibilities include: signing in students, supervising students both inside and outside, helping students problem solve, and general conflict resolution. We're looking for great role models for middle school students. Applicants must be available to work from 2:30pm–6:00pm at least 3 (preferably 5) days a week. Reliable transportation is a must. Emerson School is located at 5425 Scio Church Road, Ann Arbor MI 48103.

Starting pay is \$14/hour, paid in a monthly paycheck. To apply, please send an email to Carly Meloche, Director of Auxiliary and Summer Programs, at cmeloche@emerson-school.org stating:

- Why you believe you would be a good fit for this position
- The days you are available to work from 2:30pm-6:00pm
- Your resume with references

Additional Hours

Emerson School hosts a series of professional development days for teachers. On these occasions, our program offers full-day childcare opportunities which allows After School Staff to earn more hours. If you would be interested in pursuing these additional opportunities, please specify this along with the above information when you contact our program with interest in employment.

COVID-19 GUIDELINES

Emerson School complies with all and any current guidelines set forth by the Washtenaw County Health Department and meets or exceeds the recommendations laid out by the MI Safe Schools Roadmap. As per current CDC recommendations, facial coverings will be required at all times for all those who are on school grounds, inside or outside, except when eating. Masks should cover the nose and mouth, and be secured under the chin. Faculty and staff seek to maintain continuous physical separation of children by three feet (or more), whether indoors or outdoors. All surfaces touched by students and faculty during the course of a given day will undergo cleaning and disinfecting.

All Emerson faculty and staff are required to be vaccinated against COVID-19. The only exceptions to this mandate are a documented medical or religious reason for being unable to receive vaccination. In addition, all After School Program staff members will be required to participate in weekly (free) COVID testing right at Emerson School regardless of vaccination status. The test given is a screening PCR test, in which samples are collected and undergo standard diagnostic testing. The type of test is anterior nasal, which involves swabbing the inside of both nostrils. This type of test is less invasive and more comfortable than other types of tests, such as those that require full insertion of a swab (e.g, nasopharyngeal). Upon self-administering the test, the sample is sent to an outside company (RapidBio located in Plymouth), and test results are available within 24 to 48 hours. A negative test result will need to be reported before entering the building.

ABOUT EMERSON SCHOOL

Emerson School is an independent K-8 school for gifted and academically talented students located in Ann Arbor, Michigan, serving nearly 300 students and employing over 50 faculty and staff. Our mission is to provide a whole child, multiple method approach to instruction for gifted and for academically talented students. Emerson School encourages creativity, problem solving, and the development of basic skills, while providing a warm, supportive

environment that promotes responsibility for oneself and others. Emerson is accredited by the Independent Schools Association of the Central States (ISACS) and is a member of the National Association of Independent Schools (NAIS).

An Equal Opportunity Employer, Emerson School is committed to equal employment opportunity and nondiscrimination in all aspects of employment, including recruitment, hiring selection, compensation, benefits, transfer, promotion, training, discipline, and all other terms, conditions, and privileges of employment. Employment-related decisions and access to programs administered under the auspices of Emerson School shall be made without regard to an applicant's or employee's race, color, national origin, ethnic origin, religion, gender, height, weight, marital status, disability, veteran status, age, sexual orientation, pregnancy (including childbirth or related medical conditions) or any other basis prohibited by federal, state or local law.

EDUCATIONAL VALUE:

- Gaining teaching and tutoring techniques with homework assistance.
- Observing active childhood development.
- Learning and understanding the daily functions of a child care facility.
- Developing positive communication skills with parents and families.
- Gaining classroom management skills via problem solving and behavioral assistance.
- Exercising creativity and lesson planning skills while designing planned activities for students.