



## Academic Enrichment Specialist Position Description

The Academic Enrichment Specialist is responsible for supporting our students in grades Young 5 through 5th grade and providing academic enrichment opportunities. This position will work closely with classroom teachers and determine developmentally appropriate extensions for small groups of students in those grade levels. At a minimum, this will be a part-time (0.5 FTE) benefits-eligible position, with the potential for growing this position into full-time in the future. The Specialist will be required to have an on-campus presence, and they must be ready to provide enrichment for students both on-campus and remote. This position will report to the Assistant Head of School.

This person is responsible for the following:

- providing enrichment to students through effective whole group practices, small group enrichments, and individualized learning activities
- collaborating with teachers to develop differentiated lessons based on student's unique learning profiles, so that all are engaged and challenged
- assisting teachers with tracking data to determine the effectiveness of enrichments (i.e., math inventories, reading inventories, graded word lists)
- implementing a multi-disciplinary approach through the use of kinesthetic activities, the applied arts, technology, and the multiple intelligences
- developing assessments as needed
- collaborating with content and grade-level teams to promote an environment of cross-curricular critical thinking
- assisting teachers (through ongoing assessment) in identifying students, both returning and new, who might benefit from an extra layer of challenge
- delivering content and instruction to students with purpose, passion, and a willingness to do "whatever it takes" to help students succeed

### **Qualifications:**

At a minimum, candidates must have a bachelor's degree in an education-related field and have experience working with children. The ideal candidate will have at least three years of experience in a school setting; an appreciation and demonstrated understanding of providing learning enrichment; an understanding of independent schools; and proven communication skills.

Interested candidates should send a cover letter and résumé to Assistant Head of School, Andy Zimmer at [azimmer@emerson-school.org](mailto:azimmer@emerson-school.org). More information about Emerson can be found on [www.emerson-school.org](http://www.emerson-school.org).