

# Notice of Intent to Disenroll a Student

Name of the person completing this form: \_\_\_\_\_

I/we will be disenrolling my/our child(ren) from Emerson School for the 2020-2021 school year, effective June 1, 2020. My child's last day will be June 11, 2020.

I/we understand that my responsibilities for a successful withdrawal may include, but are not limited to, withdrawing from student's classes and reconciling my bill with the Emerson School Business Office for payment or refund. All tuition and miscellaneous fees must be paid in full prior to the release of any student transcripts, report cards, and other student information.

Parents wishing to cancel the enrollment contract with Emerson School must submit this disenrollment form to the Head of School no later than 5:00pm on June 1, 2020. *Verbal notification is not considered due notice.* 

# STUDENT INFORMATION

Student 1 Full Name:	Current Grade:
Student 2 Full Name:	Current Grade:
Student 3 Full Name:	Current Grade:
PARENT INFORMATION Parent/Guardian 1 Full Name:	
Address:	
Email: Contact Phone Number:	
The student lives at this address (please specify): 🗌 A	II the time 🔲 Part of the time
Parent/Guardian 2 Full Name:	
Address:	
Email: Cont	
The student lives at this address (please specify): 🗌 A	II the time 🔲 Part of the time
Return Correspondence	
Send return correspondence to: 🗌 Parent/Guardian 1	Parent/Guardian 2

chool will student(s) attend next year?				
<pre>/hat is the PRIMARY reason for your departure? (check one)</pre>				
Athletics Change in finances Convenience of school location Cost/Value Curriculum Easier application/admission to high school	<ul> <li>Relocation</li> <li>School environment</li> <li>School leadership</li> <li>Siblings at another school</li> <li>Teachers</li> </ul>			
Other/additional comments				
ther factors influenced your decision to depar	? (check all that apply)			
Athletics Change in finances Convenience of school location	<ul> <li>Relocation</li> <li>School environment</li> <li>School leadership</li> </ul>			
Change in finances	School environment			
	Athletics Change in finances Convenience of school location Cost/Value Curriculum Easier application/admission to high school Other/additional comments	AthleticsImage: RelocationChange in financesSchool environmentConvenience of school locationSchool leadershipCost/ValueSiblings at another schoolCurriculumTeachersEasier application/admission to high school		

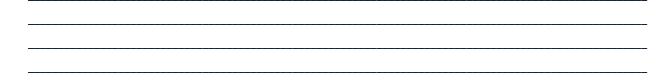
1 2 3 4 5 6 7 8 9 10



### How did Emerson School live up to your expectations in the following areas?

	Did not meet expectations	Met expectations	Exceeded Expectations
After School Care			
Class Size			
Curriculum/Program			
Diversity			
Enrichment classes (art, music, physical education, technology, world languages, middle school electives)			
Leadership			
Mission/Philosophy			
School resources (technology, facility, learning tools, etc.)			
School culture/environment			
Teachers			

### Is there any other feedback about your child's experience at Emerson you would like to share?



# **EXIT INTERVIEW**

- I/We request an exit interview with the Head of School for the purpose of expressing our opinions and comments about the School and educational program.
- □ I/We decline an exit interview with the Head of School.
- I/We would welcome a call from the Head of School to give feedback about this disenrollment decision.

#### CONFIRMATION

I/we acknowledge this form is signed by all parties who have signed the Application for Enrollment form.

Signature Parent/Guardian 1:	Date:
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Signature Parent/Guardian 2:	Date: