

**ESPO Meeting Agenda**  
**Wednesday, January 17, 2018**

1. Welcome Remarks & Introductions: Anja Lehmann
  
2. Coordinating Committee Reports
  - a. Budget Review: Annie Bruienne
  - b. Pizza Lunch: Diana Rooks, Maria Bichakjian, Dana DeBord
  
3. Event Chair Reports
  - a. Book Fair: Elaine Mar & Terry Chang
  - b. Bake Sale: Elizabeth Caswell & Janine Huber (by Anja Lehmann)
  - c. Teacher Treats: Katherine Warner (by Anja Lehmann)
  
4. Committee Chair Reports
  - a. Emerson Cares: Abbie Lawrence-Jacobson
  - b. ESPO Communications: Kelly Richardson
  - c. Anti-Idling: Caroline Begola
  - d. Green: TBD (by Maria Bichakjian & Anja Lehmann)
  - e. Box Tops: Jodi Wilkins
  
5. Emerson Development
  - a. Annual Fund: Beth Anderson
  - b. Auction: Lorna Hildebrandt
  
6. Other Business
  - a. Kids Care Fair: Sarah Hong of Jewish Family Services
  
7. New Business
  
8. Adjournment

Next Meeting Date: March 20, 2018

Speaker: Watch newsletter for announcement.

