



Emerson School Volunteer Driver Disclosure and Release Form

A copy of your driver's license and car insurance information must be included with this form.

VOLUNTEER DRIVER INFORMATION

Driver's Name _____
Driver's License Number: _____ Issuing State: _____
Car Insurance Company: _____ Policy Number: _____
Policy Holder Name: _____ Exp. Date: _____

VEHICLE INFORMATION

Vehicle #1

Please list only those vehicles in which you plan to transport students

Make: _____ Model: _____ Year _____
License Plate Number: _____ Tag Exp. Date: _____
Maximum number of seat belted Passengers (not including driver): _____

Note: State law does not dictate a minimum age for a child to sit in the front seat. However, the CDC recommends that children younger than 13 should sit in the back seat optimal protection, and we encourage this practice.

Vehicle #2

Please list only those vehicles in which you plan to transport students

Make: _____ Model: _____ Year _____
License Plate Number: _____ Tag Exp. Date: _____
Maximum number of seat belted Passengers (not including driver): _____



By signing this document, I understand and agree to the following:

- I give permission to Emerson School to obtain my state driving record (also known as my motor vehicle record or MVR).
- The owner of the vehicle acknowledges that in the event of an accident, his/her insurance will provide the first layer of coverage.
- My driving record is a consumer report that contains public record information.
- I have the right to request a copy of my MVR and to know the source or sources of my MVR.
- The authorization shall remain on file by Emerson School for the duration of up to one calendar year and will serve as authorization for Emerson School to procure my MVR at any time during that year.
- **In the last three years if I have received three or more moving violations, or if I have received a DUI (driving under the influence) or DWI (driving while intoxicated) conviction in the past five years, I will be disqualified to serve as a volunteer driver.**
- False statements and/or omissions regarding past conduct and/or present situations are cause for dismissal from volunteer driving service.
- I have the right to dispute the accuracy or completeness of my driving record with the consumer agency that provided it, and request that errors be corrected.
- Students riding in my vehicle will be seated and secured with individual working seatbelts.
- Every child under 8 years old will ride in an appropriate child restraint (booster seat, car seat, or other federally approved device) unless the child is over 4'9" or weight more than 65 lbs.
- To my knowledge, my vehicle is in sale condition and good repair.
- I will carefully transport students in my vehicle and obey all traffic laws.
- I will follow the guidelines regarding chaperoning as listed in the Family Handbook

Volunteer Signature

Date

Required documentation to submit (please attach)

- Attach a copy of current auto insurance card
- Attach a copy of your driver's license

Please return the completed form and documentation to Lower School or Middle School Office Manager.